

NEWTON BD OF ED-03703590 - Corrective Action Report

Form Name	Section	Form subsection	Site Name	Question #	Due Date	Status	
On-Site Assessment Tool	On-Site Assessment Tool	Certification and Benefit Issuance		126	06/11/2018	CAP Accepted	
Corrective Action History			CAP Accepted Erlisa Levin 07/26/2018 02:37 PM	CAP Accepted			
			CAP Submitted DONNA SNYDER 07/26/2018 02:37 PM	Records were corrected on the day of the review			
			Flagged Erlisa Levin 05/23/2018 12:14 PM	Incomplete and/or incorrectly determined applications were found during the State Agency review of the selected applications. Errors were recorded on the Eligibility Certification and Benefit Issuance Worksheet (SFA-1.) The SFA must indicate the date of correction for all application errors.			
On-Site Assessment Tool - Site	On-Site Assessment Tool - Site	Food Safety, Storage and Buy American	MERRIAM AVENUE	1410	06/11/2018	CAP Accepted	
Corrective Action History			CAP Accepted Erlisa Levin 06/11/2018 11:59 AM	CAP Accepted			
			CAP Submitted DONNA BRIGHAM 06/11/2018 09:30 AM	Dole Pineapple Letter attached			
			Flagged Erlisa Levin 05/23/2018 12:14 PM				
On-Site Assessment Tool - Site	On-Site Assessment Tool - Site	Meal Components and Quantities - Day of Review	MERRIAM AVENUE	401	06/11/2018	CAP Accepted	
Corrective Action History			CAP Accepted Erlisa Levin 06/11/2018 11:59 AM	CAP Accepted			
			CAP Submitted DONNA BRIGHAM 06/11/2018 09:17 AM	Offer Vs Serve was review with all staff members on the day following the On-Site Review and was observed by me the following week to insure that all students received the required components. The contents of the Grab-n- go cello bags were modified to have offer vs serve requirements including 1/2 cup fruit/vegetable to avoid confusion at the register.			
			Flagged Erlisa Levin 05/23/2018 12:14 PM	Students must take the required number of components for lunch in order for their meals to be claimed for reimbursement. If the SFA has offer versus serve, students must select at least 3 food components in the proper quantities. One component selected must be ½ cup fruit and/or vegetable. Food service staff/cashiers must receive training on how to accurately recognize a reimbursable meal under offer versus serve. If the SFA does not have offer versus serve, students must take all 5 components in the proper quantities. Food service staff/cashiers should receive training on how to accurately recognize a reimbursable lunch. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.			
On-Site Assessment Tool - Site	On-Site Assessment Tool - Site	Offer vs Serve - Day of Review	MERRIAM AVENUE	500	06/11/2018	CAP Accepted	

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Corrective Action History			CAP Accepted Erlisa Levin 06/11/2018 12:00 PM	CAP Accepted			
			CAP Submitted DONNA BRIGHAM 06/11/2018 09:17 AM	The cashier Carola, that you observed on the day of the review, was taken off of the register after the day of the review. I reviewed with Carola, in detail, the guidelines of offer vs serve until she had a clear understanding. She was observed numerous day after to insure compliancy.			
			Flagged Erlisa Levin 05/23/2018 12:14 PM	At lunch, under offer versus serve, all 5 required meal components must be offered to students in minimum required quantities. Students must take a minimum of 3 food components in the required portion size. One component selected must be at least ½ cup fruit and/or vegetable. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.			